

Thanks for your diligence in recruiting teens and supervisors for the CYIA/JCYIA Camp. We want to make the process as easy as we can, and we appreciate your help. There are four different sections, so we have provided a hard copy, as well as a CD for you to use to simplify the process.

PRINTING INSTRUCTIONS

Preparing the CYIA/JCYIA Trainee Application:

1. Print and attach the CYIA/JCYIA Application pages in the following order. Make sure to note single-sided or double-sided instructions:
 - a. 2012 CYIA/JCYIA Application Form (double-sided)
 - b. Please Tell Us About Yourself (double-sided)
 - c. Camp Medical Release Form (double-sided)
 - d. Model Release (single-sided)
 - e. Waiver for Minors (single-sided)
 - f. July/August 2012 Calendar (single-sided)
2. Print and attach the CEF Child Protection Policy Ver.1.2 pages in the following order. Make sure to note single-sided or double-sided instructions:
 - a. Cover page (single-sided)
 - b. Policy - (double-sided)
 - c. Confidential Screening Form (double-sided)
 - d. CEF® Statement of Faith/Doctrinal Protection Policy (double-sided)

Copies of these forms must be sent to the state office for each trainee.

- _____ Confidential Screening Form (double-sided. Please include signature page)
- _____ 2012 CYIA/JCYIA Application (double-sided)
- _____ Camp Medical Release Form (double-sided)
- _____ Please Tell Us About Yourself
- _____ 2012 JCYIA/CYIA Trainee Interview Form (Do not include “Interview Questions and Reference Question.”)

Preparing the CYIA/JCYIA Staff & Supervisor Application:

1. Print the following pages single-sided: CYIA/JCYIA Supervisor Interview Form”.
2. Print the following pages back to back: “CYIA/JCYIA Staff & Supervisor Application Form”, “CYIA/JCYIA Supervisor Agreement”.

Copies of these forms must be sent to the state office for each staff /supervisor.

- _____ 2012 CYIA/JCYIA Supervisor Application
- _____ 2012 CYIA/JCYIA Supervisor Agreement
- _____ 2012 CYIA/JCYIA Supervisor Interview Form

2012 CYIA/JCYIA® Checklist and Interview Form

Applying for _____ CYIA _____ JCYIA

Name _____

Sex: M or F Age _____ Current grade _____ Year at CYIA/JCYIA _____

(Check only when completed)

- _____ Application packet for CYIA/JCYIA completed and turned into you.
- _____ Applicant interviewed, references checked and National Background Screening completed CPP fact sheet read and Protecting Today's Child presentation and Screening Checklist completed.
- _____ Registration fee collected. (\$125)
- _____ Medical release form completed and signed by parent / guardian.
- _____ Check willingness to obey rules and submit to one another. Emphasize that CYIA/JCYIA has no room for complaining about any rules, staff or the other trainees.
- _____ Call attention to the absolute requirement that every trainee is present at camp the entire time. No one will be allowed to come late, leave early, or leave the CYIA/JCYIA grounds without permission from the camp director.
- _____ Encourage him/her to begin preparing himself/herself spiritually for CYIA/JCYIA by reading the Word and praying. Let him/her know that CYIA/JCYIA is a work camp and that the children will be depending on them. He/she needs to be able to make his/her responsibilities at CYIA/JCYIA a priority before God. CYIA/JCYIA is exciting but is also hard work. There will be pressure, but it will be well worth it when he/she gets to share the Gospel with the children.
- _____ Make sure the applicant understands the after camp requirement of teaching at least three 5-Days Clubs.
- _____ Pre-training dates given.
- _____ I've reviewed the applicant's interview form.

INTERVIEWER EVALUATION

1. Do you recommend that we accept this applicant for CYIA/JCYIA? ___Yes ___No

If no, why not?

2. I rank this applicant #_____ from my area.

3. Do you have a preference as to who this applicant's team members or team supervisor should be?

Interviewer's Signature _____

Interview Questions For Staff and Volunteers

1. Why are you interested in being involved in this capacity?

2. Share with me any previous experience you have had in working with children.

3. Describe any painful life experiences you had as a child/minor which may hinder you from a productive ministry with children.

4. Is there anything that would call into question your being entrusted with the supervision, guidance and care of children or young people? If yes, please explain.

5. Have you ever been accused or convicted of child abuse?

(Please Print)

Interviewee's Name _____

Interviewer's Name _____ Date _____

Interviewer's Position in CEF _____

Trainee Name: _____ Chapter: _____

Reference Questions
CEF Volunteers

#1

Reference Name _____

1. How long have you known the applicant? In what capacity?
2. Do you feel they are dependable and a self-starter?
3. Is the applicant growing spiritually?
4. Is the applicant spiritually mature enough to understand the need to be a team player, give respect to authority, and willing to submit to that authority?
5. Is there any reason this person should not work with children?
6. Do you have any other information that would be helpful in our consideration of this applicant?

#2

Reference Name _____

1. How long have you known the applicant? In what capacity?
2. Do you feel they are dependable and a self-starter?
3. Is the applicant growing spiritually?
4. Is the applicant spiritually mature enough to understand the need to be a team player, give respect to authority, and willing to submit to that authority?
5. Is there any reason this person should not work with children?
6. Do you have any other information that would be helpful in our consideration of this applicant?

Trainee Name: _____ Chapter: _____

Reference Questions

CEF Volunteers

#3

Reference Name _____

1. How long have you known the applicant? In what capacity?
2. Do you feel they are dependable and a self-starter?
3. Is the applicant growing spiritually?
4. Is the applicant spiritually mature enough to understand the need to be a team player, give respect to authority, and willing to submit to that authority?
5. Is there any reason this person should not work with children?
6. Do you have any other information that would be helpful in our consideration of this applicant?

#4

Reference Name _____

1. How long have you known the applicant? In what capacity?
2. Do you feel they are dependable and a self-starter?
3. Is the applicant growing spiritually?
4. Is the applicant spiritually mature enough to understand the need to be a team player, give respect to authority, and willing to submit to that authority?
5. Is there any reason this person should not work with children?
6. Do you have any other information that would be helpful in our consideration of this applicant?